



Under the aegis of Vijayam Educational Trust

CATALYST COLLEGE

(A Unit of CIMAGE Group of Institutions)

Institution approved by Education Department, Government of Bihar, Affiliated to Patliputra University, Patna



Ref: ...CC/WRSP-NOT/22/43/48

Date: 27 - Sep - 2022

NOTICE

This is to inform all the Students that a workshop on Mastering Tally Prime: Research Methodologies for Financial Data Management will be organized on 13.10.2022 from 9:30 AM to 5:30 PM in the auditorium of Catalyst College.

The workshop is completely free, and no money will be charged for the Training or Certification.

Interested students are instructed to meet the Activity In-Charge / Class Coordinator for more details and their registration.

By the order of

Principal

Principal
CATALYST COLLEGE
Plot No. C-16(P) Patliputra Industrial Area
Patliputra, Patna-13

Plot No.C16(P), Patliputra Industrial Area
Patliputra, Patna- 800013

(+91) 7250767676

megha@cimage.in



Date: 13/10/2022

Workshop Title:

Mastering Tally Prime: Research Methodologies for Financial Data Management

Number of Students Participated: 60

Overview:

This workshop will introduce participants to Tally Prime, one of the leading accounting and financial data management software tools, while also exploring research methodologies that can be employed for better financial data analysis, reporting, and decision-making.

The focus will be on combining Tally Prime's features with effective research techniques to provide a comprehensive understanding of how to streamline financial management and data-driven decision-making processes.

Model 1: Introduction to Tally Prime

Session 1: Getting Started with Tally Prime

- Overview of Tally Prime: Understanding the interface, navigation, and key functionalities.
- Basic Configuration: Setting up a company, chart of accounts, and configuring Tally Prime for your financial needs.
- Data Entry: Managing vouchers (purchase, sales, receipts, payments, journal entries).

Session 2: Managing Financial Transactions

- Transaction Types: Creating, editing, and deleting transactions in Tally Prime.
- Accounts Receivable and Payable: Tracking customer and supplier balances.
- GST and Taxation: Setting up GST in Tally Prime and generating reports.

Session 3: Tally Prime Advanced Features

- Inventory Management: Managing stocks, items, and batches.
- Multi-Currency Support: Handling transactions in multiple currencies.
- Security and User Access: Setting up user roles and permissions.



Model 2: Research Methodologies for Financial Data

Session 1: Introduction to Research Methodologies in Financial Management

- Quantitative vs Qualitative Research: Key distinctions and their relevance to financial data.
- Data Collection Methods: Surveys, interviews, observation, and secondary data (financial statements, industry reports).
- Data Analysis Methods: Descriptive, inferential, and predictive analysis.

Session 2: Financial Data Analysis in Tally Prime

- Analyzing Financial Statements: Understanding Profit & Loss, Balance Sheet, and Cash Flow Reports.
- Research-Driven Financial Analysis: Using research methodologies to identify trends, outliers, and anomalies in financial data.
- Benchmarking Financial Data: Comparing financial data against industry standards or historical data.

Session 3: Research Techniques for Financial Forecasting and Decision-Making

- Trend Analysis: Using historical financial data to forecast future performance.
- Ratio Analysis: Key financial ratios and their interpretation for better financial decision-making.
- Scenario Analysis & Sensitivity Analysis: Understanding risk and uncertainty in financial projections.

Model 3: Advanced Research and Reporting Techniques

Session 1: Customized Financial Reports in Tally Prime

- Customizing Financial Statements: Tailoring reports for specific needs (industry reports, investor reports, etc.).
- Integrating External Data: Importing data from external sources (Excel, databases) for more robust analysis.
- Creating Dashboards and Visualizations: Using Tally Prime's reporting tools to create financial dashboards.

Session 2: Linking Research Findings to Financial Strategy

- Strategic Decision Making: Using research findings to drive financial strategies (e.g., capital budgeting, cost reduction).
- Impact of Financial Data on Business Strategy: How research methodologies can help in making informed business decisions.

Session 3: Practical Exercises and Case Studies

- Hands-on Sessions: Participants will work on real-life case studies to apply Tally Prime and research methodologies for financial analysis and reporting.
 - Group Discussions: Analyzing different business scenarios and coming up with actionable insights based on financial data.
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Model 5: Data Accuracy, Ethics, and Best Practices

Session 1: Data Accuracy & Validation in Tally Prime

- Ensuring Accurate Data Entry: Best practices for entering and validating data in Tally Prime.
- Audit Trails: Using Tally Prime's audit features to track and rectify discrepancies.

Session 2: Ethics in Financial Data Management

- Ethical Considerations: Ethical issues in financial data collection, reporting, and analysis.
- Data Privacy and Security: Ensuring sensitive financial information is handled with care.

Session 3: Best Practices and Final Q&A

- Best Practices in Financial Data Management: Ensuring efficient and ethical financial data management.
- Closing Q&A: Address any lingering questions or concerns from the participants.

Target Audience:

- Accountants
- Financial Analysts
- Business Owners
- Students/Professionals interested in Accounting and Financial Data Management.



Mastering Tally Prime

Research Methodologies for Financial Data Management

Date:13/10/2022



Patna, Bihar, India
C-17/P, Patliputra Industrial Area, Patliputra Colony, Patna, Bihar 800013, India
Lat 25.633254°
Long 85.101324°
13/10/22 01:10 PM GMT +05:30



Mastering Tally Prime

Research Methodologies for Financial Data Management

Date: 13/10/2022

Registration

For Workshops/Seminars/Conferences during Academic Year 2022-2023

Mastering Tally Prime: Research Methodologies for Financial Data Management

(13 October 2022)

S. No.	ID	Name of the student	Student's Signature
1	445-8025	Vikash Kumar	Vikash Kumar
2	445-8092	Vikash Kumar Pandit	Vikash Kr Pandit
3	445-8245	Vishwas Sinha	Vishwas Sinha
4	445-8040	Vivek Kumar	Vivek Kumar
5	445-7102	Amrendra Kumar	Amrendra Kumar
6	445-7111	Krishna Kumar	Krishna Kr.
7	445-7103	Ankit Kumar	Ankit
8	445-7124	Shrishty Kumari Singh	Shrishty Singh
9	445-7119	Chandan Kumar	Chandan Kumar
10	445-7113	Durgesh Kumar Jha	Naina Saki
11	445-7106	Naina Saki	Naina Saki
12	445-7155	Naina Bharti	Naina Bharti
13	445-7183	Ashish Kumar Jha	Ashish Kr Jha
14	445-7214	Shobha Kumari	Shobha Kumari
15	445-7229	Ruchi Jha	Ruchi Jha
16	445-7259	Vinita Kumari	Vinita
17	445-7268	Rajnish Kumar	R. Kumar
18	445-7285	Pawan Krishna Gandhi	P. K. Gandhi
19	445-7303	Riya Kumari	Riya Kumari
20	445-7320	Sumit Kumar	Sumit Kr
21	445-7365	Abdur Rahman	Abdur Rahman
22	445-7426	Aditya Kumar	Aditya Kr.
23	445-7425	Sunny Kumar	Sunny Kr.
24	445-7236	Golu Kumar	Golu Kumar
25	445-7429	Seema Kumari	Seema Kr
26	445-7244	Riya Kumari	Riya Kr
27	445-7115	Sakshi Kumari	Sakshi
28	445-7427	Sidhant Kumar	Sidhant Kr.
29	445-7422	Vishwjeet Kumar	Vishwjeet Kr.
30	445-7420	Veer Gupta	Veer Gupta
31	445-6983	Aabha Kumari	Aabha Kr
32	445-6965	Aarti Kumari	Aarti Kr



33	445-6997	Abhishek Kumar	Abhishek Kumar
34	445-7018	Abhishek Paswan	Abhishek Paswan
35	445-6838	Amr Kumar Jaiswal	Amr Kumar
36	445-7248	Gulshan Kumar	Gulshan Kumar
37	445-6901	Himanshu Raj	Himanshu Raj
38	445-6925	Jyoti Kumari	Jyoti Kumari
39	445-7453	Kalpna Kumari	Kalpna Kumari
40	445-7404	Kalyan Kumar	Kalyan Kr.
41	445-7003	Manish Ranjan	Manish Ranjan
42	445-7021	Md Imran	Imran
43	445-6921	Muskan Malhotra	Muskan Malhotra
44	445-6999	Praveen Kumar	Praveen Kumar
45	445-6930	Priyanshu Kumari	Priyanshu Kumari
46	445-7037	Rajan Raj	Rajan Raj
47	445-7386	Rajesh Kumar	Rajesh Kumar
48	445-6961	Rajiv Kishor Singh	Rajiv Kishor Singh
49	445-6868	Rajnikant Kumar	Rajnikant Kumar
50	445-6978	Rajshi Shah	Rajshi Shah
51	445-6957	Ravi Ranjan Kumar	Ravi Ranjan Kumar
52	445-7025	Rohit Kumar	Rohit Kumar
53	445-7351	Sanju Kumari	Sanju Kumari
54	445-6995	Subham Kumar	Subham Kumar
55	445-7005	Sunil Kumar	Sunil Kumar
56	445-7291	Supriya Kumari	Supriya Kumari
57	445-6989	Surabhi Kumari	Surabhi Kumari
58	445-6967	Swarnika Kumari	Swarnika Kumari
59	445-7666	Vikram Kumar	Vikram Kumar
60	445-7009	Divya Kumari	Divya Kumari

(Sign.) 
 Course Coordinator